

PRIVACY AND SECURITY

This privacy and security policy discloses the privacy and security practices for this website operated by Proper Hospitality, LLC (hereinafter "Proper Hospitality"). Proper Hospitality wants you to understand the terms and conditions surrounding Proper Hospitality's collection and use of your personally identifiable information through the Proper Hospitality website.

INFORMATION COLLECTION AND USE

Proper Hospitality collects personally identifiable information when you visit the site's pages or when you voluntarily provide information to Proper Hospitality through the Proper Hospitality website.

The Proper Hospitality website automatically logs information about you from your browser when you visit the Proper Hospitality website, such as your IP address, the pages you visit and similar information. You may also choose to voluntarily provide us with information about you at various places on the Proper Hospitality website. Personal information which we may ask you to provide includes your name, location, e-mail address, company affiliation, telephone number, and other similar information.

We may place and access cookies when you visit the Proper Hospitality website. A cookie is a small data file that websites commonly write to your hard drive when you visit them. A cookie file contains information that can identify you each time you visit the site. The Proper Hospitality website uses cookies as a way to measure activity and traffic patterns on the site. You may choose to set your computer to reject cookies if you desire.

From time-to-time Proper Hospitality's website may request additional information from users via surveys or contests. Participation in these surveys or contests is completely voluntary and you therefore have a choice whether or not to disclose additional information that may be requested. Information requested via surveys and contests may include additional demographic information.

Proper Hospitality may use the information collected through the Proper Hospitality website to send you information and promotional material, to process your requests for information or services, or to customize the Proper Hospitality website for your future visits.

SHARING AND DISCLOSURE

Proper Hospitality is not in the business of selling or renting your personally identifiable information. Proper Hospitality may share information about you with others under the following circumstances:

- when necessary, to third parties who work for Proper Hospitality;
- in order to process your requests or provide you information;
- when you consent to disclosure;
- by operation of law, when such information is transferred as a part of a sale of assets including the assets represented by the Proper Hospitality website;
- to comply with law, court orders, subpoena or legal process;
- to enforce or apply Proper Hospitality agreements or protect Proper Hospitality's rights or the rights or property of third parties;
- in the event that Proper Hospitality's assets, or substantially all of its assets, are acquired outside of the ordinary course of business, your information may be one of the transferred assets;
- to protect the security and integrity of the Proper Hospitality website;
- to correct technical problems and malfunctions in how the Proper Hospitality website operates or processes visitors' information

LINKED SITES

It is important to note that the Proper Hospitality website contains links to other websites and that those other websites may not follow the same privacy policies as Proper Hospitality. For instance, if you click a link on the Proper Hospitality website, this may take you away from the Proper Hospitality website to an entirely different website. This includes links from advertisers, content providers and trade partners who may use our logo and/or style as part of a co-branding agreement. These other websites may collect data from you that Proper Hospitality would not and may use that data in ways that Proper Hospitality would not.

SECURITY

The Proper Hospitality website takes precautions to protect your personally identifiable information. In certain areas of the Proper Hospitality website, your information may be protected using industry standard Secure Socket Layer (SSL) encryption technology. While we use SSL encryption to protect sensitive information online, we also take steps to protect user-information off-line. All of our users' information is restricted in our offices.

CORRECTING AND DELETING INFORMATION

If the information you have given Proper Hospitality changes and you would like to modify it or if you would like to view the information Proper Hospitality has about you, send your request to the following location. In addition, if you wish to remove information about yourself from Proper Hospitality's files use the contact information below or send an email to the address listed on the Proper Hospitality website. With any request, provide Proper Hospitality with a means to identify you and contact you if necessary. Proper Hospitality will respond to appropriate requests within a reasonable time.

Proper Hospitality, LLC. Attn: Website Privacy.

1729 Abbot Kinney Blvd. Venice, CA 90291. 424.244.1729

Proper Hospitality does not knowingly collect any personally identifiable information from children under 13 years old through the site. However, if the parent or guardian of a child under 13 believes that the child has provided Proper Hospitality with personally identifiable information, the parent or guardian of that child should contact us through the contact information provided on this page if they want this information deleted from Proper Hospitality's files. If Proper Hospitality obtains knowledge that it has personally identifiable information about a child under 13 in retrievable form in our files, Proper Hospitality will delete that information from existing files. In addition, anyone under 18 years old should seek their

parent's or guardian's permission prior to using or disclosing any personal information on the site.

CHANGES TO PRIVACY POLICY

The site is created and controlled by Proper Hospitality in the state of California, USA. By using the site, you signify your assent to this Privacy Policy. If you do not agree to this Privacy Policy, please do not use the site. Proper Hospitality reserves the right to make changes or modifications to this Privacy Policy at any time without notice. Please check this page periodically for changes. Your continued use of the site following the posting of changes to this Privacy Policy constitutes acceptance of those changes.